

VACANT BUILDING APPLICATION

1. Name of Broker: _____
2. Applicant's Business Name: _____
3. Operating Name(s): _____
4. Website Address: _____
5. Sole Proprietor Partnership Corporation Non-Profit Association Other?
6. Mailing Address: _____
7. Legal Address: _____
8. Present Insurer: _____

9. Describe all Losses / Claims in the Past (5) Five years for this location:

Date of Loss	Cause of Loss	Pay Out / Reserve
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. How many Months has the building been vacant?: _____
11. Estimated Vacancy Term?: _____
12. Has it been vacant more then once in the past (3) three years? YES NO
13. Name and Operation of the most recent Tenant: _____
14. Is the property for sale? YES NO If Yes – Name of Real Estate Agent _____
15. Will any renovations be undertaken during the vacancy? YES NO If Yes describe: _____

16. How often and by whom, is the property visited? _____
17. Is snow removed (in winter months) and grounds maintained (if summer months)? ... YES NO
18. Construction Details:

Date Building was Constructed: _____ And _____ # of Stories

Total Square Footage of Operations: _____ Describe Lighting: _____

Wall Construction Material: _____ Floor Construction Material: _____

Roof Construction Material: _____ Covering: _____ Year Updated: _____

Wiring Material: _____ Amps: _____ Breakers Fuses Year Updated: _____
 Other Describe: _____

Plumbing Material: _____ Partial Galvanized Year Updated: _____

Heating Type: _____ Fuel: _____ Year Updated: _____

Air Conditioning: YES NO Roof Mounted: YES NO



Make Your Move

19. Hydrants within 1000' YES NO, Distance to Responding Fire Hall: _____

20. Is the Building/Premises Sprinklered? .. YES NO,
Type of Sprinkler Alarm - None / Local / Monitored or Central Station

21. Does the Building/Premises have a Fire Alarm? YES NO,
Type of Fire Alarm - None / Local / Monitored or Central Station

22. Does the Premises have a Security Alarm? YES NO,
Type of Fire Alarm - None / Local / Monitored or Central Station

Contacts on all openings YES NO Motion Detectors YES NO

23. Is this applicant an existing client? YES NO If Yes for how long: _____

24. Has the Broker been to the risk? YES NO If Yes When: _____

25. Do you recommend this applicant / risk? YES NO

26. Please describe exposures to the Building/Premises

East: _____ West: _____

North: _____ South: _____

27. Details of Mortgagees / Loss Payables:

28. Broker Comments: _____

Standard warranties

- All openings including doors and windows are secured against unauthorized entry.
- Knowledge of vacancy has been reported to local authorities and all by laws or regulations required have been fully complied with.
- All rubbish / garbage / recycle materials have been removed from the property.
- The premises is visited by the insured a minimum ***

Signed By: _____ Signature: _____

Position: _____ Date: _____

Broker Name: _____ Phone / Fax #: _____

Address: _____

Contact Name: _____ Email Address: _____

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