

VACANCY AND UNOCCUPANCY APPLICATION

DEFINITION:

Vacant – When a building has no furnishings at all (i.e., entirely empty).

Unoccupied – When a building has all of its furnishings (i.e., furniture, lamps, etc.) but is closed and not human beings are living in the premises.

Broker:		Date:	
Name of Insured:			
Mailing Address:			
Location of Risk:			
Mortgagees (name and address in payment order):			

BUILDING DETAILS:							
FIRE PROTECTION:	Hydrant: Within 300m?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Fire Hall:	Within 8km?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
CONSTRUCTION:	<input type="checkbox"/> Brick <input type="checkbox"/> Frame <input type="checkbox"/> Stone <input type="checkbox"/> Masonry <input type="checkbox"/> Log <input type="checkbox"/> Others			(please describe)			
FOUNDATION:	<input type="checkbox"/> Concrete / Poured Concrete <input type="checkbox"/> Brick <input type="checkbox"/> Stone <input type="checkbox"/> Preservative – Treated Lumber						
Year Built:		No. of Units:		No. of Occupants:		No. of Stories:	

Fire Extinguishers?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Operable smoke detectors:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Operable Sprinklers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Electrical System:	<input type="checkbox"/> 60AMP <input type="checkbox"/> 100AMP <input type="checkbox"/> 200AMP <input type="checkbox"/> CB's <input type="checkbox"/> Fuses <input type="checkbox"/> Aluminum Wiring <input type="checkbox"/> Knob & Tube Wiring				
(location):		Plumbing (type):		Age of Roof:	

If Oil is used, please attached Oil Tank Questionnaire and photos of oil tank(s)

Does the property have a central heating system?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Type:	
Is there a solid fuel heating unit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, please attached questionnaire	
Update info (Year):	Electrical:	Heating:	Plumbing:
			Roof:

VACANCY:	
Is the property	<input type="checkbox"/> Vacant <input type="checkbox"/> Unoccupied?
Has it been vacant or unoccupied before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How long has it been vacant / unoccupied?	
Why is it vacant / unoccupied?	
Are any renovations being performed on the building?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, by whom?	

MAINTENANCE:	
Has the water and heating system (if not hot water) been disconnected?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have all electrical appliances, if any, been disconnected?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are the doors and windows securely closed or locked?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is all the rubbish removed from the building and the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the adjacent building vacant or unoccupied?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is anyone making rounds of the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How often?	

Previous Insurer & Policy #:	
5 year Claims History:	